MARQUEE SET UP GUIDE





Unpack all boxes



Stand frame up with feet on the floor



Using 2 PEOPLE ONLY hold legs and semi extend the frame



'Parachute' the canopy over the frame



Attach velcro to each corner of frame and attach elastic to peak pole caps on the inside



Place hands on bottom centre of truss and lift



Walk back whilst lifting until the marquee is closed to full extension



Place one hand on top of the leg, push strut up with other hand until it locks into the leg hole



Place your foot on the foot of the leg and pull the leg up until it locks into place



Secure the valance to the frame by fastening the clip straps



Secure marquee (from eyelets at top corners) to the ground using ropes, pegs, weightbags



Congratulations! Enjoy your marquee

MARQUEE PACK DOWN GUIDE





Unfasten all ropes remove weight bags



Undo all the clip straps inside the canopy



Pull the lower ring on each leg to undo the leg locking pin



Slide leg down to the footing. Repeat on all the legs



Pull the upper ring on each leg to release the locking pin



With 2 PEOPLE ONLY, hold the top trusses and walk forward until the marquee fully closes



When completely collapsed hug the marquee to compress



Place the bag over the marquee with the wheels at the back



Gently pull the bag down until it reached the ground



Lay the marquee down and place legs inside the hard base of the bag



Use the zips to close the bag completely



Holding the handle at the top of the bag, wheel the marquee away